



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JONATHAN E. FREEDMAN
Chief Deputy Director

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www.publichealth.lacounty.gov



BOARD OF SUPERVISORS

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

#23 FEBRUARY 15, 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

February 15, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO ACCEPT A NOTICE OF COOPERATIVE AGREEMENT FROM THE CENTERS
FOR DISEASE CONTROL AND PREVENTION FOR THE NATIONAL HUMAN
IMMUNODEFICIENCY VIRUS BEHAVIORAL SURVEILLANCE PROJECT FOR CALENDAR
YEAR 2011
(All Districts) (3 VOTES)**

SUBJECT

Approval to accept a Notice of Cooperative Agreement from the Centers for Disease Control and Prevention to support the Department of Public Health's National Human Immunodeficiency Virus Behavioral Surveillance – Los Angeles Project and delegate authority to accept future awards and/or amendments through 2015.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of the Department of Public Health (DPH), or his designee, to accept Notice of Cooperative Agreement (NCA) Grant Number 1U1BPS003256-01 (Exhibit I) from the Centers for Disease Control and Prevention (CDC) to support the National Human Immunodeficiency Virus (HIV) Behavioral Surveillance – Los Angeles (NHBS) Project for calendar year (CY) 2011, in the amount of \$436,556, for the first year of an anticipated five-year program (CYs 2011-15).
2. Delegate authority to the Director of DPH, or his designee, to accept future awards and/or amendments that are consistent with the requirements of NCA 1U1BPS003256-01 that extend the term through December 31, 2015; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the award through March 31, 2016; and/or provide an increase or decrease in funding up to 25 percent above or below each grant term's annual base amount, subject to review

and approval by County Counsel, and notification to your Board and the Chief Executive Office.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow DPH to accept grant funds from the CDC to continue to assist in monitoring the prevalence of HIV risk behaviors, HIV infection, and the use of HIV prevention programs among populations who are at increased risk for HIV. Activities will include cross-sectional surveys of men who have sex with men, injection drug users, and heterosexuals at risk for HIV infection. The collected behavioral surveillance data will be used to inform local HIV prevention planning and will contribute to a national behavioral surveillance database. The overall goal of this project is to maintain an HIV behavioral surveillance system for monitoring long-term trends in HIV risk behaviors among high-risk populations in Los Angeles County.

These grant funds will help support the salaries and benefits of six existing HIV Epidemiology staff positions. The six positions supported by these grant funds include: 1) one Supervising Epidemiologist responsible for the overall fulfillment of project objectives and will oversee the proper implementation of NHBS formative research and data collection protocols; 2) one Epidemiologist responsible for the day-to-day activities of NHBS and will directly supervise the Field Research Coordinator; 3) one Senior Physician responsible for the overall management of all surveillance and research activities in regards to program planning, budgets, procurement and other administrative duties; 4) one Data Conversion Supervisor who will support all aspects of the data management for the project which include coordination of data uploads and transfer for the project; 5) one Administrative Assistant III who will provide administrative support; and 6) one Information Systems Analyst II responsible for providing computer technical support for NHBS. These grant funds will also support operating expenses such as office supplies, travel, space/rent, laboratory expenses (HIV test kits), and contract costs.

Since 2003, DPH's NHBS-Los Angeles Project has collected continuous surveillance data to assist in monitoring long-term trends in the prevalence of HIV risk behaviors among identified high-risk populations in Los Angeles County. Approval of the recommended actions will allow for the continuation of this project.

Implementation of Strategic Plan Goals

The recommended actions support Goal 4, Health and Mental Health, of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

Approval of this proposed Board action will allow DPH to accept the CDC NCA 1U1BPS003256-01 for CY 2011 in the amount of \$436,556.

Funding is included in DPH's Fiscal Year (FY) 2010-11 Final Budget and will be requested in future FYs, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Since 2003, with your Board's approval, DPH has accepted financial assistance from the CDC to support the NHBS-Los Angeles Project.

On June 2, 2010, the CDC released a Request for Applications (RFA) for the NHBS project. On August 2, 2010 DPH submitted a response to the RFA.

On November 12, 2010, the CDC notified DPH that it had been awarded funding. On December 21, 2010, the CDC issued the NCA.

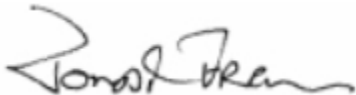
Attachment A is the Grant Management Statement for grants exceeding \$100,000.

County Counsel has approved Exhibit I as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will allow DPH to accept grant funds to continue monitoring long-term trends in the prevalence of HIV risk behaviors among identified high-risk populations in Los Angeles County.

Respectfully submitted,



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JEF:srp

BL#01701

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



Grant Number: 1U1BPS003256-01

Principal Investigator(s):

Trista A. Bingham, PHD

Project Title: National HIV Behavioral Surveillance, Los Angeles County

Frye, Douglas
Director, HIV Epidemiology program
600 S. Commonwealth Avenue, Suite 1920
Los Angeles, CA 900054001

Award e-mailed to: mgreen@ph.lacounty.gov

Budget Period: 01/01/2011 – 12/31/2011

Project Period: 01/01/2011 – 12/31/2015

Dear Business Official:

The Centers for Disease Control and Prevention hereby awards a grant in the amount of \$436,556 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to LOS ANGELES DEPARTMENT OF PUBLIC HEALTH in support of the above referenced project. This award is pursuant to the authority of 301 (a), 42 U.S.C. 241(a), and 317(a), 42 U.S.C. 247b(a) and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Roslyn Curington
Grants Management Officer
Centers for Disease Control and Prevention

Additional information follows

SECTION I – AWARD DATA – 1U1BPS003256-01**Award Calculation (U.S. Dollars)**

Salaries and Wages	\$95,484
Fringe Benefits	\$45,794
Personnel Costs (Subtotal)	\$141,278
Supplies	\$4,649
Travel Costs	\$4,800
Other Costs	\$82,847
Consortium/Contractual Cost	\$176,915

Federal Direct Costs	\$410,489
Federal F&A Costs	\$26,067
Approved Budget	\$436,556
Federal Share	\$436,556
TOTAL FEDERAL AWARD AMOUNT	\$436,556

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$436,556

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

02 \$436,556
03 \$436,556
04 \$436,556
05 \$436,556

Fiscal Information:

CFDA Number: 93.940
EIN: 1956000927A1
Document Number: UPS003256A

IC	CAN	2011	2012	2013	2014	2015
PS	9391193	\$436,556	\$436,556	\$436,556	\$436,556	\$436,556

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
1	\$436,556	\$436,556
2	\$436,556	\$436,556
3	\$436,556	\$436,556
4	\$436,556	\$436,556
5	\$436,556	\$436,556

Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project

CDC Administrative Data:

PCC: / OC: 4141 / **Processed:** CURINGTONR 12/21/2010

SECTION II – PAYMENT/HOTLINE INFORMATION – 1U1BPS003256-01

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhtips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

SECTION III – TERMS AND CONDITIONS – 1U1BPS003256-01

This award is based on the application submitted to, and as approved by, CDC on the above-titled project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The HS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:

Additional Costs

SECTION IV – PS Special Terms and Conditions – 1U1BPS003256-01

ADDITIONAL TERMS AND CONDITIONS OF THIS AWARD

Note 1. INCORPORATION. Funding Opportunity Announcement Number PS11-001 titled, Behavioral Surveillance, as amended, additional requirements, the application dated August 2, 2010, and revised budget dated November 17, 2010 are made a part of this award by reference.

Note 2. RESPONSE TO SUMMARY STATEMENT: Attached to this Notice of Award is a Summary Statement of the application. A response to the Recommendations and Weaknesses within the Summary Statement must be submitted electronically as a PDF to the CDC Technical Review Mailbox, TRPGO@CDC.GOV no later than February 1, 2011. Your Summary Statement Response must include the referenced Funding Opportunity Announcement Number PS11-001 and the grant award number referenced on the NOA. Failure to respond to the Summary Statement electronically could result in enforcement actions, including withholding of funds or termination.

Note 3. APPROVED FUNDING.

Funding in the amount of \$436,556 is approved for the year 01 budget period, which is January 1, 2011 through December 31, 2011. All funding for future years will be based on satisfactory programmatic progress and the availability of funds.

Note 4. HUMAN SUBJECTS NOTICE. Under governing regulations, federal funds administered by the Department of Health and Human Services shall not be expended for research involving human subjects, and individuals shall not be enrolled in such research, without prior approval by the Office for Human Research Protections (OHRP) of an assurance to comply with the requirements of 45 CFR 46 to protect human research subjects. Whenever an institution receives funding from a DHHS agency award to support such research, the awardee institution bears the ultimate responsibility for protecting human subjects under the award. This restriction applies to all performance sites engaged in human subject research, whether domestic, foreign, or international without OHRP-approved assurances. Compliance for all performance sites must be ensured by the awardee.

a. IRB approval must be provided to the grants management specialist for the following research sites.

Los Angeles County Department of Health, FWA00000071

b. HUMAN SUBJECT FUNDING RESTRICTION. Research involving human subjects cannot begin until a copy of the IRB approval letter for each of the following institutions is submitted to the Grants Management Specialist. A funding restriction in the amount of \$7,500 has been placed on this award pending IRB approvals. Restrictions are specifically applied to the following budget categories.

Contractual, \$7,500 restricted amount.

Note 5. INDIRECT COSTS.

Indirect costs are approved based on the Indirect Cost Rate Agreement dated June 14, 2010, which calculates indirect costs as follows: a Provisional is approved at a rate of 27.3% of the base which includes: Salaries and Wages. The effective dates of this indirect cost rate are from 06/14/10 until amended.

Note 6. REPORTING REQUIREMENTS.

a.) Annual Financial Status Report (FSR, SF 269 or SF 269A), The FSR for this budget period is due to the Grants Management Specialist by March 31, 2012. Reporting timeframe is January 1, 2011 through December 31, 2011. The FSR should only include those funds authorized and disbursed during the timeframe covered by the report. If the FSR is not finalized by the due date, an interim FSR must be submitted, marked not final, and an amount of unliquidated obligations should be annotated to reflect unpaid expenses. Electronic versions of the form can be downloaded into Adobe Acrobat and completed on-line by visiting, <http://www.whitehouse.gov/omb/grants/sf269a.pdf> (short form) or <http://www.whitehouse.gov/omb/grants/sf269.pdf> (long form).

Failure to submit the required information in a timely manner may adversely effect the future funding of this project. If the information cannot be provided by the due date, you must submit a letter explaining the reason and state the date by which the Grants Officer will receive the information.

i. The Interim Progress Report (IPR) will serve as the non-competing continuation application. IPR reporting timeframe is January 1, 2011 through June 30, 2011. A due date and specific IPR guidance will be provided at a later date.

ii. Annual Progress Report (APR)/NA

Note 7. HIV PROGRAM REVIEW PANEL REQUIREMENT. All written materials, audiovisual materials, pictorials, questionnaires, survey instruments, websites, educational curricula and other relevant program materials have to be reviewed and approved by an established program review panel. A list of reviewed materials and approval dates must be submitted to the CDC Grants Management Specialist.

Note 8. CORRESPONDENCE. ALL correspondence (including emails and faxes) regarding this award must be dated and, identified with the AWARD NUMBER.

Note 9. PRIOR APPROVAL. All requests, that require prior approval, must bear the signature of an authorized official of the business office of the grantee organization as well as the principal investigator or program or project director named on this notice of award. The request must be postmarked no later than 120 days prior to the end date of the current budget period. Any requests received that reflect only one signature will be returned to the grantee unprocessed. Additionally, any requests involving funding issues must include an itemized budget and a narrative justification of the request. Refer to the HHS Grants Policy Statement, <http://www.hhs.gov/grantsnet/adminis/gpd/>

Note 10. INVENTIONS. Acceptance of grant funds obligates recipients to comply with the standard patent rights clause in 37 CFR 401.14.

Note 11. PUBLICATIONS. Publications, journal articles, etc. produced under a CDC grant support project must bear an acknowledgment and disclaimer, as appropriate, such as,

This publication (journal article, etc.) was supported by the Cooperative Agreement Number above from The Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention.

Note 12. CANCEL YEAR. 31 U.S.C. 1552(a) Procedure for Appropriation Accounts Available for Definite Periods states the following, On September 30th of the 5th fiscal year after the period of availability for obligation of a fixed year appropriation account ends, the account shall be closed and any remaining balances (whether obligated or unobligated) in the account shall be canceled and thereafter shall not be available for obligation or expenditure for any purpose. An example is provided below:

FY 2005 funds will expire September 30, 2010. All FY 2005 funds should be drawn down and reported to Payment Management System (PMS) prior to September 30, 2010. After this date, corrections or cash requests will not be permitted.

Note 13. CONFERENCE DISCLAIMER AND USE OF LOGOS.

Disclaimer. Where a conference is funded by a grant or cooperative agreement, a subgrant or a contract the recipient must include the following statement on conference materials, including promotional materials, agenda, and Internet sites,

Funding for this conference was made possible (in part) by the cooperative agreement award number above from the Centers for Disease Control and Prevention. The views expressed in written conference materials or publications and by speakers and moderators do not necessarily reflect the official policies of the Department of Health and Human Services, nor does mention of trade names, commercial practices, or organizations imply endorsement by the U.S. Government

Logos. Neither the HHS nor the CDC logo may be displayed if such display would cause confusion as to the source of the conference or give the false appearance of Government endorsement. A non-federal entity unauthorized use of the HHS name or logo is governed by U.S.C. 1320b-10, which prohibits the misuse of the HHS name and emblem in written communication. The appropriate use of the HHS logo is subject to the review and approval of the Office of the Assistant Secretary for Public Affairs (OASPA). Moreover, the Office of the Inspector General has authority to impose civil monetary penalties for violations (42 C.F.R. Part 1003). Neither the HHS nor the CDC logo can be used on conference materials, under a grant, cooperative agreement, contract or co-sponsorship agreement without the expressed, written consent of either the Project Officer or the Grants Management Officer. It is the responsibility of the grantee (or recipient of funds under a cooperative agreement) to request consent for the use of the logo in sufficient detail to assure a complete depiction and disclosure of all uses of the Government logos, and to assure that in all cases of the use of Government logos, the written consent of either the Project Officer or the Grants Management Officer has been received.

Note 14. EQUIPMENT AND PRODUCTS. To the greatest extent practicable, all equipment and products purchased with CDC funds should be American-made. CDC defines equipment as Tangible non-expendable personal property (including exempt property) charged directly to an award having a useful life of more than one year AND an acquisition cost of \$5,000 or more per unit. However, consistent with recipient policy, a lower threshold may be established. Please provide the information to the Grants Management Officer to establish a lower equipment threshold to reflect your organization policy.

The grantee may use its own property management standards and procedures provided it observes the provisions of the following sections in the Office of Management and Budget (OMB) Circular A-110 and 45 CFR Part 92:

i. Office of Management and Budget (OMB) Circular A-110, Sections 31 through 37 provides the uniform administrative requirements for grants and agreements with institutions of higher education, hospitals, and other non-profit organizations
<http://www.whitehouse.gov/omb/circulars/a110/a110.html>

ii. 45 CFR Parts 92.31 and 92.32 provides the uniform administrative requirements for grants and cooperative agreements to state, local and tribal governments.
http://www.access.gpo.gov/nara/cfr/waisidx_03/45cfr92_03.html

Note 15. TRAFFICKING IN PERSONS. This award is subject to the requirements of Section 106 (g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term and condition, go to
http://www.cdc.gov/od/pgo/funding/grants/Award_Term_and_Condition_for_Trafficking_in_Persons.shtm

Note 16. ACKNOWLEDGMENT OF FEDERAL SUPPORT. When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all awardees receiving Federal funds, including and not limited to State and local governments and recipients of Federal research grants, shall clearly state (1) the percentage of the total costs of the program or project which will be financed with Federal money, (2) the dollar amount of Federal funds for the project or program, and

(3) percentage and dollar amount of the total costs of the project or program that will be financed by nongovernmental sources.

Note 17. PAYMENT INFORMATION:

Automatic Drawdown:

PAYMENT INFORMATION: Payment under this award will be made available through the Department of Health and Human Services (HHS) Payment Management System (PMS). The Division of Payment Management; Program Support Center, administers PMS, HHS administers PMS. PMS will forward instructions for obtaining payments.

A.PMS correspondence, mailed through the U.S. Postal Service, should be addressed as follows:

Director, Division of Payment Management, OS/ASAM/PSC/FMS/DPM
P.O. Box 6021
Rockville, MD 20852

Phone Number: (877) 614-5533

Fax Numbers:

University and Non-Profit Payment Branch (301) 443-2672

Governmental and Tribal Payment Branch (301) 443-2569

Cross Servicing Payment Branch: (301) 443-0377

General Fax: (301) 443-8362

Email PMSSupport@psc.gov

Website: http://www.dpm.psc.gov/grant_recipient/shortcuts/shortcuts.aspx?explorer.event=true

B. If a carrier other than the U.S. Postal Service is used, such as United Parcel Service, Federal Express, or other commercial service, the correspondence should be addressed as follows:

Division of Payment Management
FMS/PSC/HHS
Rockwall Building #1, Suite 700
11400 Rockville Pike
Rockville, MD 20852

To expedite your first payment from this award, attach a copy of the Notice of Grant/Cooperative Agreement to your payment request form.

Note 18. CERTIFICATION STATEMENT: By drawing down funds, Awardee certifies that proper financial management controls and accounting systems to include personnel policies and procedures have been established to adequately administer Federal awards and funds drawn down are being used in accordance with applicable Federal cost principles, regulations, and the President's Budget and Congressional intent.

Note 19. AUDIT REQUIREMENT: An organization that expends \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of OMB Circular A-133, Audit of States, Local Governments, and Non-Profit Organizations. The audit must be completed along with a data collection form, and the reporting package shall be submitted within the earlier of 30 days after receipt of the auditors report(s), or nine months after the end of the audit period. The audit report must be sent to:

Federal Audit Clearing House
Bureau of the Census
1201 East 10th Street
Jeffersonville, IN 47132

Should you have questions regarding the submission or processing of your Single Audit Package, contact the Federal Audit Clearinghouse at: (301) 763-1551, (800) 253-0696 or email: govs.fac@census.gov

The grantee is to ensure that the sub-recipients receiving CDC funds also meet these requirements (if total Federal grant or grant funds received exceed \$500,000). The grantee must also ensure that appropriate corrective action is taken within six months after receipt of the sub-recipient audit report in instances of non-compliance with Federal law and regulations. The grantee is to consider

whether sub-recipient audits necessitate adjustment of the grantees own accounting records. If a sub-recipient is not required to have a program-specific audit, the Grantee is still required to perform adequate monitoring of sub-recipient activities. The grantee is to require each sub-recipient to permit independent auditors to have access to the sub-recipients records and financial statements. The grantee should include this requirement in all sub-recipient contracts.

Note 20. CDC CONTACT NAMES

Business and Grants Policy Contact

Merlin J. Williams, Grants Management Officer
Centers for Disease Control, PGO, Branch I
2920 Brandywine Road, Mail Stop E-15
Atlanta, GA 30341-4146
Telephone: (770) 488-2851
Fax: (770) 488-2868
Email: MQW6@cdc.gov

Programmatic and Technical Contact

Amanda Smith, Project Officer
Centers for Disease Control
Division HIV/AIDS Surveillance
1600 Clifton Road, NE, MS E-46
Atlanta, Georgia 30333
Telephone: 404-639-2978
Fax: 404-639-8640
Email: Asmith3@cdc.gov

STAFF CONTACTS

Grants Management Specialist: Merlin Williams
Center for Disease Control and Prevention (CDC)
Procurement and Grants Office
2920 Brandywine Road, MS E-15
Atlanta, GA 30341
Email: mqw6@cdc.gov **Phone:** (770) 488-2851 **Fax:** (770) 488-2868

Program Official: Andrew S Hopkins
Center for Disease Control and Prevention
CCID
1600 Clifton Road, MS. E-60
Atlanta, GA 30333
Email: ahopkins@cdc.gov **Phone:** 404-498-2207 **Fax:** 404-498-2626

Grants Management Officer: Roslyn Curington
Centers for Disease Control and Prevention
OD/OCOO/PGO/AABI
Koger Center, Colgate Builder
2920 Brandywine Road, Mailstop E15
Atlanta, GA 30341
Email: rcurington@cdc.gov **Phone:** (770) 488-2832 **Fax:** 770-488-2868

SPREADSHEET SUMMARY

GRANT NUMBER: 1U1BPS003256-01

INSTITUTION: LOS ANGELES CNTY OFF OF AIDS PROGS & POL

Budget	Year 1	Year 2	Year 3	Year 4	Year 5
Salaries and Wages	\$95,484				
Fringe Benefits	\$45,794				
Personnel Costs (Subtotal)	\$141,278				
Supplies	\$4,649				

Travel Costs	\$4,800				
Other Costs	\$82,847				
Consortium/Contractual Cost	\$176,915				
TOTAL FEDERAL DC	\$410,489	\$436,556	\$436,556	\$436,556	\$436,556
TOTAL FEDERAL F&A	\$26,067				
TOTAL COST	\$436,556	\$436,556	\$436,556	\$436,556	\$436,556

Los Angeles County Chief Executive Office
Grant Management Statement for Grants Exceeding \$100,000

Department: Public Health

Grant Project Title and Description

National Human Immunodeficiency Virus Behavioral Surveillance – Los Angeles Project

Funding Agency	Program (Fed. Grant #State Bill or Code #)	Grant Acceptance Deadline
Centers for Disease Control and Prevention	1U1BPS003256-01	Upon Board Approval

Total Amount of Grant Funding: \$436,556 County Match Requirements: N/A

Grant Period: Begin Date: 01/01/11 End Date: 12/31/11

Number of Personnel Hired Under this Grant: N/A Full Time Part Time

Obligations Imposed on the County When the Grant Expires

Will all personnel hired for this program be informed this is a grant funded program? Yes ☒ No ☐

Will all personnel hired for this program be placed on temporary "N" items? Yes ☒ No ☐

Is the County obligated to continue this program after the grant expires Yes ☐ No ☒

If the County is not obligated to continue this program after the grant expires, the Department will:

a). Absorb the program cost without reducing other services Yes ☐ No ☒

b). Identify other revenue sources Yes ☐ No ☒

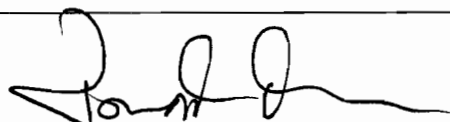
(Describe)

c). Eliminate or reduce, as appropriate, positions/program costs funded by this grant Yes ☒ No ☐

Impact of additional personnel on existing space: None.

Other requirements not mentioned above: None

Department Head Signature



Date

1-4-11